

Purash Kanpur Haridas Nandi Mahavidyalaya



Library Rules

1. Upon entering the library, every user is required to leave their bags and personal items at baggage counter and register at the checkpoint.
2. It is not permitted to bring personal books into the library.
3. Carrying Library Card is compulsory for getting access to the library.
4. Students should produce their Library Card while borrowing books.
5. Students should inspect the books when they first receive them to ensure they are in good condition, as they are liable for any damage discovered afterwards.
6. Silence must be strictly observed within the library.
7. Mobile phones must be kept in silent mode and should not be used in the library premises.
8. It is not permitted to underline or scribble on the pages of library books or journals. Defaulters will face heavy penalty equal to the cost of replacement of the damaged book.
9. Food and beverages are not permitted within the library.
10. Students are cautioned against lending books issued in their names to other people.
11. Loss of book should be promptly reported to the librarian and it must be replaced with a new book.
12. It is mandatory for library members to return all borrowed books before departing the institution.
13. Users are requested to cooperate with the library staff.
14. It is strictly forbidden to act inappropriately in the library.